

**OAKWOOD
JUNIOR COLLEGE**

HUNTSVILLE, ALABAMA

BULLETIN
Thirty-Eighth Year

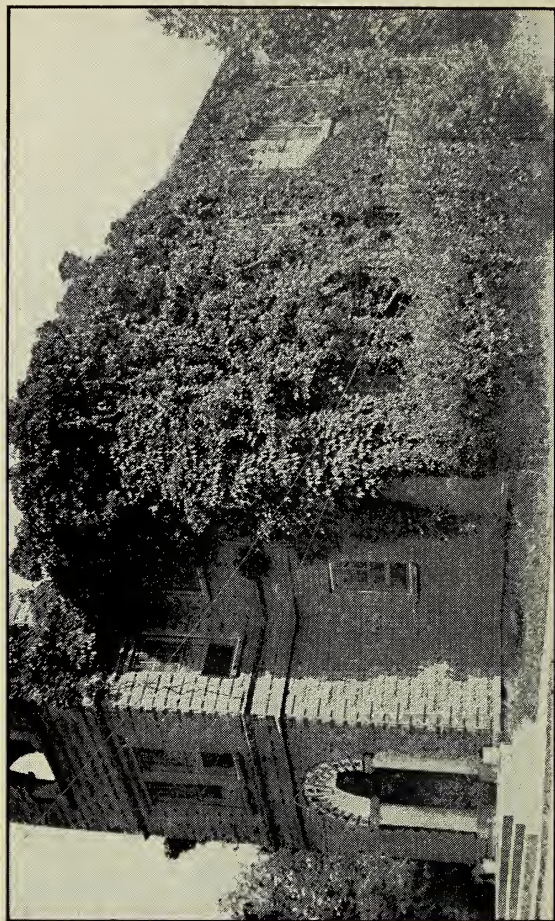
ANNUAL CATALOGUE
1934-1935

THE STUDENT'S AIM

"Students, make your school life as perfect as possible. You will pass over this way but once. You are not only to learn, but to practice the lessons of Christ."—*Counsels to Teachers.*"



OFFICE OF THE REGISTRAR
Oakwood College



The Administration Building

OAKWOOD JUNIOR COLLEGE



HUNTSVILLE, ALABAMA



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THE OAKWOOD PRESS
"Printing that Satisfies"
HUNTSVILLE, ALABAMA



Calendar of Events

1934-1935

FIRST SEMESTER

One and One-half Quarters

September 17, 18.....	Registration
September 19, 7:30 A.M.....	Classes meet for organization
October 30.....	First Period Closes
October 31.....	Second Period Begins
November 29.....	Thanksgiving Holiday
December 12.....	Third Period Begins
December 21 to January 2.....	Year End Vacation

SECOND SEMESTER

One and One-half Quarters

January 23, 1935.....	Fourth Period Begins
March 6.....	Fifth Period Begins
April 17.....	Sixth Period Begins
May 24, Vesper Hour.....	Senior Consecration Service
May 25, 11:00 A.M.....	Baccalaureate Sermon
May 25, 8:30 P.M.....	Class Night Exercises
May 26, 11:00 A.M.....	Commencement
May 27.....	School Closes

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- S. A. RUSKJER, *Chairman, President of Southern Union Conference*
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- V. G. ANDERSON, *President of Kentucky-Tennessee Conference*
2001 Twenty-fourth Avenue, North, Nashville, Tennessee
- GLENN CALKINS, *President of Pacific Union Conference*
Box 146, Glendale, California
- P. G. RODGERS, *Evangelist Pastor, Pacific Union Conference*
1207 West 98th Street, Los Angeles, California

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- OTIS B. EDWARDS, *Principal of the Academy*
- CALVIN E. MOSLEY, *Dean of Men*
- JULIA F. BAUGH, *Dean of Women*
- DR. LENWARD L. HOLNESS, *Superintendent of Sanitarium*
- * Registrar
- MRS. LALLAGE J. EGGLESTON, *Matron of Children's Home*

* To be supplied.

- 5 -

* DR. E. B. DYKES
JOINED THE OC FACULTY
IN 1944

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CALVIN E. MOSLEY, *Bible Department*

OTIS B. EDWARDS, *Bible, Music*

ARNA W. BONTEMPS, *English*

JOSEPH F. DENT, *Science*

* *Woodwork*

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THORINGTON T. FRAZIER, *Superintendent Gardens*

* *Mill Superintendent*

GEORGE A. SMALLWOOD, *Printing Superintendent*

ELEMENTARY SCHOOL

GRADES 1-6

* EVA B. DYKES, *Principal*

* *Critic Teacher*

* To be supplied.

* DR. E. B. DYKES
JOINED THE OC FACULTY
IN 1944

Foreword

Oakwood Junior College is operated by the Educational Department of the General Conference of Seventh-day Adventists. Its purpose is to supply the twelve million colored people of this country with gospel workers.

HISTORY AND LOCATION

The School is located in a fertile valley, five miles northwest of Huntsville, Alabama, eight hundred feet above sea level, affording a pleasant view of the city and the surrounding country. Across the valley, eight miles distant, Monte Sano (1700 feet) appears against the eastern sky. The distance from the city is a favorable feature in the location of the institution, it being near enough for mail and other accommodations and at the same time removed from the allurements and temptations of the city.

This site was chosen in 1896 by Elders O. A. Olsen and G. A. Irwin, acting for the General Conference of Seventh-day Adventists. The choice was made after a thorough investigation of many places in this part of the South. The location is a healthful one. The air is generally light and balmy, and there is an unusually large number of sunny days in the year.

The farm on which the School is situated comprises a tract of 896 acres. A beautiful drive leads to the campus around which the eight main buildings of the School are located in a circular form. This spot was formerly covered with giant oaks of a century's growth, but because of decay these are now being gradually replaced with walnut, maple and other beautiful trees. Flowers and shrubbery, adapted to the climate and well selected for the seasons, form an almost unbroken series of bloom and fragrance.

HOW TO REACH THE SCHOOL

Huntsville is situated at the junction of the Chattanooga and Memphis division of the Southern Railroad, and the Decherd, Elora, Huntsville and Gadsden branch of the Nashville, Chattanooga and St. Louis Railroad. The place is easy of access from all points. Our School being located five miles from the city, it is necessary that students, before leaving home for school, write to us, stating the time they may be expected to arrive at Huntsville. All incoming students should plan to arrive in the daytime if possible.

Students reaching Huntsville and failing to find anyone at the station to meet them should call up the School over telephone No.

3802, and a conveyance will be sent. Students should remain at the station where they can be easily found.

STUDENTS WANTED

The School is open to worthy persons of both sexes who come for the purpose of doing earnest, faithful work. The School believes in religious liberty, and no religious test is applied. All persons must be of upright moral character and whether students make any profession of religion or not, all will be expected to reverence and respect the word of God and to observe the regulations of the School. Their matriculation is considered by the management as a contract, or agreement, to abide by the regulations and to have their conduct correspond with the spirit of the institution.

Those who have little desire to study, who are careless in their deportment and association, will not be admitted knowingly or retained.

Our application blank requires that students unknown to the institution furnish recommendations of good moral character and sound health.

Applicants should be at least fifteen years of age, and students planning to work a considerable portion of their way, unless very well qualified, should be older.

MARRIED STUDENTS

Oakwood has always endeavored to care for a limited number of married students who come to attend school. In so doing the institution has sought to make these couples as comfortable as possible. The number of homes that the School has been able to devote to married students is necessarily very small. Couples who contemplate coming to Oakwood must first correspond with the management.

Those who are accommodated in this way are expected to conform to the general rules that govern other students in regard to conduct, attendance upon services, etc. They will be expected to co-operate with the institution in every way, and any breach of conduct on their part will call for the same discipline that applies to other students.

PLEDGE

It is distinctly understood that every student who presents himself for admission to the School thereby pledges himself to observe all its regulations, whether printed in the *CATALOGUE* or *Student's Manual* or announced by the faculty. If this pledge is broken, it is understood that by such infraction he forfeits his right to membership, and if longer retained, it is only by the forbearance of the board and the faculty. It is also part of the student's contract that he will, to the best of his ability, perform all duties assigned.

General Regulations

Years of experience have proved the wisdom of the following regulations, and all students will be asked to abide by them.

The School exercises its right of full control over any car which a student keeps on the school premises; accordingly all car keys must be deposited in the business office upon arrival.

In no case must a student leave home to attend Oakwood without first making application and having the same accepted. Regular attendance at all school exercises is expected of every student. The student is held responsible to the instructor for absence from class, to the President for absence from chapel exercises, to those in charge for absence from roll call, and to the home management for absence from Sabbath school, church service and worship. Each excuse must be signed by Dean, parent, or guardian. Excuses will be granted for unavoidable absences, such as sickness or work assigned by the head of a department.

Absences and tardinesses in any class to the amount of fifteen per cent will deprive the student of his grades, unless by special action of the classification committee.

Permission for absence from the School must be obtained from the President, who may first require a written statement from parent or guardian.

Students must abstain from disorderly behavior, from unbecoming language, from visiting billiard rooms or gambling places, from the use of tobacco, from card playing and from having or reading pernicious literature.

Attendance at social gatherings will be permitted only upon approval of the President, and those arranging for such gatherings should previously confer with him. Requests for all such gatherings must be submitted forty-eight hours before the proposed time. The names of those desiring to participate should be submitted except in cases where general permission is given.

Separate strolling grounds are arranged for the boys and for the girls, and permission must be obtained from the Dean by those desiring to pass beyond the limits of these grounds.

A friendly social intercourse between young men and young women in the school activities, in the dining room, and at social gatherings is encouraged; but improper association, such as sentimentalism, flirtation, courtship, and strolling about the campus or elsewhere, cannot be permitted.

Students are urged to write regularly to their home relatives, but other social correspondence is discouraged, since it too often has a detrimental effect on the progress of the student.

Experience has taught us that eating outside the dining room is detrimental to the health of our students; therefore we request that no food other than fresh fruit be sent to them, as they will not be permitted to have such food in their rooms except as provided for in the *Student's Manual*.

Letters should not be placed in packages, provision being made for them in first class mail. All letters and telegrams should be sent in care of the School to insure delivery.

Students attending Oakwood have no use for weapons of any kind, and firearms are not allowed in the building.

No student may receive private lessons or engage in teaching without the permission of the faculty.

Regulations made by the faculty and announced to the students have the same force as those printed in the CATALOGUE or the *Student's Manual*.

HOME LIFE

Special care is taken to make the home life attractive and efficient in the cultivation of those habits of life and graces of character which distinguish the refined Christian man or woman.

Students living in the home are required to care for their own rooms.

Students must not visit one another's rooms during study hours except in cases of necessity and then only upon permission of the one in charge.

Students are required to attend morning and evening devotional exercises. Promptness and regularity must be observed in the home as well as in school duties. Those in charge of the home will therefore require reasonable excuses for all cases of absence and tardiness.

The school homes are considered private, not public buildings. Those wishing to visit students in the homes will kindly ring the bell and be admitted by the one in charge.

It is not expected that students will absent themselves from the home buildings after dark without permission from the one in charge.

All lights are to be extinguished promptly when the retiring signal is given, and silence must prevail.

No student is expected to leave the campus without proper arrangement with the Dean in charge of the home and the President.

Students are expected to deport themselves in such a way on the Sabbath as will be in harmony with the day and to attend Sabbath

school and public worship. Students are expected to avoid making or receiving calls on the Sabbath.

When necessary, students are permitted to go to town once a week, girls Wednesdays, boys Thursdays.

WHAT TO BRING

Students should bring work clothes, a pillow, two pillowslips, four towels, two napkins, a table cover, sufficient bedding for one, a laundry bag, and toilet essentials including tooth brush. The School fits up its rooms only with furniture and with mattresses on the beds. Those desiring covering or linen spreads for furniture or rugs for the floor must bring the same with them.

BEDDING AND LAUNDRY

Each girl must provide herself with three sheets and bedding enough for a single three-foot bed.

Boys must provide themselves each with three sheets and bedding for a regular single bed.

All articles to be sent to the laundry must be plainly marked with indelible ink.

DRESS

"No education can be complete that does not teach right principles of dress. Without such teaching the work of education is too often retarded and perverted. Love of dress and devotion to fashion are among the teacher's most formidable rivals and most effective hindrances."—*"Education," p. 246.*

"Lead the youth to see that in dress, as in diet, plain living is indispensable to high thinking. . . . A refined taste, a cultivated mind, will be revealed in the choice of simple and appropriate attire."—*"Education," p. 248.*

"Self-denial in dress is a part of our Christian duty. To dress plainly, and abstain from display of jewelry and ornaments of every kind is in keeping with our faith."—*"Testimonies," Vol. III, p. 366.*

In harmony with these statements, the Educational Department of the General Conference passed the following recommendation:

"WHEREAS, The principles of healthful, appropriate, modest dress are laid down for us in the Bible and the Spirit of Prophecy, we recommend, That our schools teach our young people to dress tastily, healthfully, modestly, and economically."

With these principles and actions as a basis, Oakwood stands for the following requirements:

MATERIAL

Because of the extra cost of laundering fine fabrics, we urge that all clothing be made very plain and of serviceable material.

UNIFORMS

Every girl on entering school should be provided with at least one uniform, and two extra middy blouses, this uniform to consist of navy blue plaited serge skirt and white middy blouse. Blouses should be made of Indian Head linen or similar material. This uniform is to be worn on Sabbath, on special occasions, and at formal gatherings.

Each girl should be provided with plain, durable school dresses and substantial work clothes. Rubbers and sufficient wraps should be brought to guard against inclement weather and to preserve the health.

WAISTS

The sleeves should be long enough to come to the elbow. Round necks should be finished not more than one inch from the base of the neck. When a V-shaped design is used, the finish should not be more than two inches below the hollow in the neck.

SKIRTS

Tight skirts, or those more than ten to twelve inches from the floor, according to the age and build of the wearer, are not in harmony with the standards of the school.

JEWELRY

No jewelry or ornaments such as bracelets, rings, necklaces, lockets, and fancy combs, shall be worn at any time.

FOOTWEAR

Only the following types of footwear may be worn at Oakwood: Shoes having military, cuban, or common sense heels and substantial soles.

Leather shoes of black or brown should be worn, and not satin, velvet, or suede. We further request that the stockings be of the same colors as the shoes and of sufficiently heavy material not to be transparent. In cold weather, high shoes or oxfords with either woolen hose or spats are to be worn.

HAIR

The hair should be plainly dressed, as extreme styles of hair dress, such as puffs over the ears, bobbed hair, and objectionable arrangements are considered contrary to the regulations.

YOUNG MEN

The same general principles already stated apply to the dress of young men. It is not in harmony with the standards of our school for our young men to dress in the extreme styles and latest fads. Loud and flashy colors in shirts, ties, and socks should not be worn.

With the ideals in dress given us by the Spirit of God, shall we not choose our dress in harmony with them? Shall we not be an example of modest and tasteful dress to the world?

ENTRANCE REQUIREMENTS

A deposit of \$60.00 cash in the business office or labor credit equal to that amount before registration. This amount is to be distributed, \$25.00 to the current account, \$25.00 deposited to be applied on the ninth month's statement, \$5.00 entrance fee, and \$5.00 medical fee. (There will be no refund on medical and entrance fees in case a student leaves school.) Medical fee entitles student to one complete physical examination upon entrance and consultation with the college physician not to exceed one call a month for the school year. This does not include medicine, surgery, X-ray, etc.

Books are cash and are not to be taken from the \$60.00 entrance requirement.

All remittances to be made to the Oakwood Junior College.



General Expense

The general expenses for the school year, not including any fees, are as follows:

College	\$22.00 a month	\$198.00 a school year
Academic	21.00 a month	189.00 a school year
Pre-academic	21.00 a month	189.00 a school year

These rates include room, board in the dining room, regular tuition (not including special fees), plain laundry. A student having a mixed program of college and academic will pay the regular rate of the group in which he is taking the major amount of his work.

A special discount will be given when statements are paid within ten days after they have been issued. The discount will amount to \$2.00 each month.

Believing in the education of the hand as well as the mind, all students will be expected to do at least seven hours of manual labor during each week of the school year. The labor rate will be from eight cents to fourteen cents an hour, the same to be paid young men and women, and not to be based upon the nature of the work done, but upon the efficiency of the individual.

A student entering late will be allowed \$3.00 discount from the regular charge for each week missed. The entrance and medical fees remain the same.

Students leaving school will receive no refund on entrance fee, medical fee, or special fees. A refund of \$3.00 a week will be made on general expenses.

Statements will be issued every month of four weeks, and students are expected to meet each month's bill when due. Statements will show advance charges for one month, not including special fees, with the exception of the ninth month.

SPECIAL FEES AND MISCELLANEOUS EXPENSES

The fee for piano lessons is \$2.00 a month, one lesson a week with daily practice period. A charge of fifty cents is made for each special examination. There is a fee of \$1.25 for certificates and \$1.50 and \$2.00 for diplomas. Typewriting, \$6.00 a year; Chemistry and Biology, \$6.00 a year; Hydrotherapy and Nursing, \$2.00 a year; Agriculture, \$1.00 a year; Chorus, \$1.00 a year; Orchestra, \$1.50 a year. Each dormitory student is charged \$1.00 for his key; this will be refunded to him on his departure, providing his room is left in order, key returned, and his account paid.

On September 17 and 18 students and baggage will be conveyed from Huntsville to Oakwood, and on May 26 and 27 they will be taken to Huntsville, free of charge. But for special trips during the year, a charge will be made.

The school store, handling school books, stationery, toilet articles, and the like, is operated on a strictly cash basis where students are concerned.

The student is responsible for breakage and damage to property.

WORKING FOR EXPENSES

Students who are unable to pay the major part of their school expenses in cash should made definite arrangements with the management as to the amount of money that will be available and the amount of work that will be necessary to balance their accounts. No student should come without having made such arrangements. The demand for labor is so great that the School will be able to furnish work to only a limited number of such students.

LABOR CREDITS

In case a student withdraws from school having a labor credit, such credit is not payable in cash but may be transferred only to relatives unless by special permission of the Executive Board. Such credits may be turned over to the Student Aid Fund at the school and the administration will give such credits to the students they think most worthy.

TUITION RATES FOR OUTSIDE STUDENTS

For students living in the community and not residing in the school homes, the rate of tuition a month is \$5.00 for college students, and \$4.00 for academic students. Students having a mixed program of college and academic subjects will pay the regular rate of the group in which they take the major part of their work.

There will be an entrance fee of \$5.00 for outside students in the seventh grade and above, and a medical fee of \$2.00 which includes only one physical examination upon entrance.

TUITION FOR GRADES ONE TO SIX

The tuition for grades 1 to 4 is \$1.00 a month; for grades 5 and 6, \$1.50 a month; for grades 7 and 8, \$2.00 a month. These rates do not apply to matured students who are in the school home.

In families where three or more children attend the grade school, the first two in the highest grades will be charged full tuition and the third highest will be charged half tuition. If there are more than three from a family, the first three will be charged as above stated and the others will receive free tuition. This applies only to grades one to eight.

THE CHILDREN'S HOME

In former years the school has maintained an orphanage, but this proved to be a financial burden, therefore it has been abandoned. However, this institution does operate a children's home at present. The expense for accommodation in this home is \$12.00 a month for board and room. Tuition plus books and other incidentals is extra. Before students can be admitted to this home, applicants must send a deposit of \$25.00 plus the first month's expense. Those desiring admittance must first make proper arrangements with the management.

VISITORS

The College is glad to welcome its visitors and will be pleased to furnish lodging free of charge. The Boarding Club will be glad to furnish board on the American plan at the rate of 25 cents a meal.



Description of Studies

DEPARTMENT OF BIBLE

As a means to an education in its highest and noblest aspect, the Book of God stands without a rival. In whatever light viewed, this must be the conclusion of all candid minds.

The Word is to be the chief study in all our schools. "Heart and mind are to be trained to preserve their purity by receiving daily supplies from the fountain of eternal truth. The education gained from a study of God's word will enlarge the narrow confines of human scholarship, and present before the mind a far deeper knowledge to be obtained through a vital connection with God. It will bring every student who is a doer of the word into a broader field of thought, and secure to him a wealth of learning that is imperishable."—*Counsels to Teachers*, p. 13.

"The Bible is the best book in the world for giving intellectual culture. Its study taxes the mind, strengthens the memory, and sharpens the intellect more than the study of all the subjects that human philosophy embraces. The great themes which it presents, the dignified simplicity with which these themes are handled, the light which is shed upon the great problems of life, bring strength and vigor to the understanding."—*Gospel Workers*, p. 100.

COLLEGIATE

Bible Survey

This course embraces (1) "The Ancestry of Our English Bible," tracing the way by which the messages contained in the original autographs have come down through many translations to their much-prized expression in the King James and the later English versions; (2) "The Canon of Holy Scriptures," dealing with the question which this title suggests: How and when was the scope and content of our modern Bible finally determined; (3) "A Survey of the Book," to discover the unity of the Scriptures, the organization of matter that constitutes this collection of parts one indivisible whole, and the convergence of the wide range of its varied literary parts into the message we all recognize as the everlasting gospel; also a survey study of each book in the divine library as to its content, organization, and analysis.

Six hours

Advanced Doctrines

This is an advanced course in Christian doctrines designed especially for workers. Besides the fundamental doctrines of the

Christian religion, a more critical study will be made of the leading points of doctrine held by Seventh-day Adventists. *Six hours*

Daniel and The Revelation

This course takes up a verse-by-verse study of the books of Daniel and The Revelation. They are studied in the light of their significance to us at the present time. *Six hours*

Homiletics I

This course will be introduced by "Ideals of the Ministry" and "Gospel Workers," by Mrs. E. G. White. Among other things the student will be expected to prepare six discourses, some for the ministerial seminar and some for delivery before the class.

SPECIAL ARRANGEMENTS FOR YOUNG WOMEN

The foregoing textbook work combined with class Bible readings and practical field work during the winter, makes this an ideal course for Bible workers. Eight Bible readings and seminar attendance required. *Six hours*

Homiletics II

This course is a study of the sequence and logic of subjects, the scientific arrangement of the points of a discourse, the principles of effective delivery, and the methods of conducting an interest and bringing people to a decision. Puzzling questions and difficult texts are also considered. *Four hours*

ACADEMIC

Old Testament History

The classes in Old Testament History are supposed to gain a clear and comprehensive knowledge of the chief events and biographies of the Old Testament in a chronological order, and to understand something of their relation to, and bearing on, the New Testament. *One unit*

Denominational History

Under this topic is taught the rise and progress of the great Second Advent Movement. The subject includes a brief history of the Seventh-day Adventist Church. *One-half unit*

The Spirit of Prophecy

Of all subjects taught in our schools this is one of the most important, and should receive a prominent place in daily studies. The student of this subject should make himself familiar with the teachings of the Scriptures in reference to the place of this gift in the church, and how the same has been confirmed to the remnant of God's people in these last days of earth's history. *One-half unit*

Early Church History

A study of the whole manifestation of God in Christ. Our Saviour's life, work, and teachings. "Desire of Ages" is read in connection with the class study. *One unit*

Bible Doctrines

A systematic study of the teachings of the Bible. The students are also drilled in their Bible studies so that they may present what they have learned to others. *One unit*

DEPARTMENT OF ENGLISH

COLLEGIATE

College Rhetoric

Prerequisite: Three years of High School English. This course will be devoted to a study of the organization of material and the modes of paragraph development, followed by special work in narration, exposition, and argumentation. Outside reading with reports will be required. *Six hours*

English Grammar Review

This is a non-credit course required of all Freshmen English students who are delinquent in a knowledge of fundamental grammar.

Survey of English Literature

A study of the types and masterpieces of English Literature and the historical background which produced them. This course provides an excellent base for the more intensive period courses in literature to be studied later. An evaluation is made of the great literary productions in the light of Christian ideals. *Six hours*

Journalism

Practical study in the newspaper and magazine field, varying from year to year as the interest and needs of the class may determine. The course is sufficiently flexible to afford help to individuals interested in modern tendencies in journalism, advertising history, magazine writing, directing high school publications, etc. Credit is given according to the amount of work done in the course and on current college publications. A limited number of auditors may be admitted. College Rhetoric is a prerequisite. *Two hours*

Public Speaking

Textbook work is supplemented with actual experiences in the delivery of various forms of public addresses. Practice is given in the vocal interpretation of literature, in research, and in arrangement of material. *Two hours*

ACADEMIC

Composition

It is the aim of this course to give the student a training in the art of composition, both written and oral, that will prepare him for the more extensive work the following year. This course covers a review of the fundamentals of grammar, sentence structure, paragraphing, punctuation, and intensive study of selections from American literature.

One unit

Rhetoric

In this subject thorough training in oral and written composition is given; a close study of carefully selected models is included. Two short themes are required each week. After they are criticized and corrected, the student must hand them in and they are kept until the course is completed.

One unit

English and American Literature

This course is devoted to giving the student an idea of the facts and history of English literature, thereby providing him with the knowledge so essential to general culture and intelligence, and preparing him for a profitable reading and study of the masters of our language. It will be supplemented by carefully selected reading and literature work. American literature will be taken up, giving the student a knowledge of English literature in America. Selections in prose and poetry from American authors are studied intensively.

One unit

DEPARTMENT OF HISTORY

COLLEGIATE

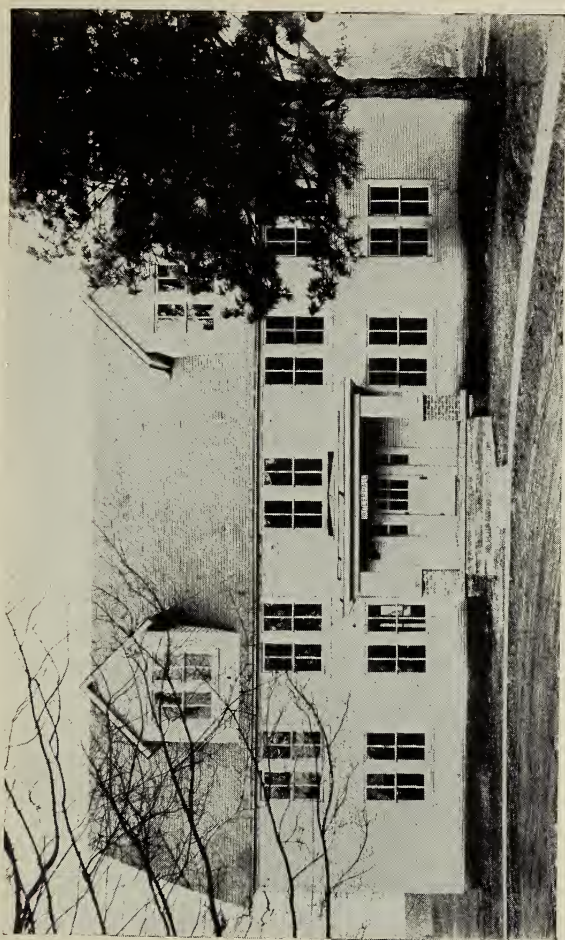
European History Survey

A course covering the Christian era to the present. It is not intended to be a minute examination of the events of history, but rather an interpretation of those events in terms of the divine and human forces which are the causative agents. The formation and development of the early church, the rise of the papacy and its struggle with the Empire, the society and thought of the Middle Ages, the religious revolution, the political revolutionary period, modern imperialism and internationalism, these are the points of emphasis.

Six hours

Survey of Ancient History

In these courses a study is made of the historical background of the Old Testament in the light of the results of recent research and excavations in the valleys of the Nile, Euphrates, and Tigris rivers, which throw new light on historical hypotheses and confirm the Scriptural record. A careful study is also made of the



Butler Hall



history of Greece and Rome from the early beginnings of these kingdoms to the beginning of the Christian era. *Six hours*

ACADEMIC

General History

One year's work is offered in General History. The history of the world is covered from the earliest dawn of history until the present time. The prophetic periods will receive careful attention. Original work in the library will be required of every student.

One unit

American History

In this study the student will receive a clear idea of the place our country fills among the nations of the earth, and the leading features of its government. The part this nation is to play in the closing history of the world makes this study at once an interesting and a vital one.

Two-thirds unit

American Government

In this course the development and operation of our government is carefully studied. The relation of the student to organized government and to society is given consideration. *One-third unit*

DEPARTMENT OF LANGUAGES

COLLEGIATE

Spanish II

This course comprises Spanish grammar, reading of selected works of Spanish authors, Spanish prose compositions, with practice in speaking Spanish.

Six hours

Spanish III

The aim of this course is to develop fluency as well as accuracy of pronunciation; to round out in greater detail the principles of grammar gained in the elementary courses and thus to develop the power of reading easily and intelligently prose of increasing difficulty; to awaken an appreciation of the contemporary civilization of the foreign nation particularly in those aspects that most closely touch American life.

About one thousand pages of matter are read, including narrative portions of the Bible.

Six hours

Greek I

A thorough study of the grammar of the Greek New Testament, with the reading of the three epistles and the Gospel of John or their equivalent.

4 hours each semester. Eight hours

ACADEMIC

Spanish I

Fundamentals of grammar, pronunciation, composition, and reading of easy Spanish prose constitute the work of the first year.

One unit

Spanish II

Advanced syntax and reading of Spanish literature. Spanish prose compositions will be given. Selections for reading will be made from the Bible, from Spanish periodicals, and from Spanish authors.

One unit

DEPARTMENT OF SCIENCE

COLLEGIATE

General Biology

This course embraces a general survey of living matter. Type forms are studied in detail in the laboratory. Three hours attendance. Four hours laboratory.

Eight hours

General Chemistry

An introduction to the science of chemistry, consisting of a systematic study of inorganic elements and their compounds. The importance of a knowledge of chemistry and its application to every-day life and industrial enterprises is emphasized through class demonstrations and laboratory periods. The student is given a short course in the method of qualitative analysis and a number of "unknowns" are submitted to him for analysis. A brief survey of the field of organic compounds is also taken. Three hours lectures and four hours laboratory each week.

Eight hours

ACADEMIC

General Science

This is a survey of natural phenomena. It aims to give an idea of what science includes in its realm rather than an exhaustive treatment of any branch of the subject.

One unit

Biology

The course in Biology is primarily a course in pure science and includes a study of the leading divisions in the animal and plant kingdoms. And intensive study is to be made of typical representatives, and a more general study of related forms, with a view to discovering the chief characteristics of each division. Extensive experimental and microscopic work is done in the laboratory. The adaptation of plants and animals to their surroundings is stressed throughout the course.

One unit



The Normal School



DEPARTMENT OF MATHEMATICS

MATHEMATICS

College Algebra

Prerequisite: Algebra I and plane geometry. In this course a brief review of some of the more difficult parts of the first year is given. In addition the following subjects are considered: quadratic equations, progressions, logarithms, ratio and proportion, binomial theorem, infinite series, determinants, theory of equations, and solution of higher equations. *Three hours*

Algebra

This includes literal arithmetic, simple equations, factoring, graphical representation, linear systems, square root, radicals, quadratic equations, ratio and proportion. The practical applications of algebra in solving useful problems is a valuable part of this course. The completion of eighth grade arithmetic is a prerequisite. *One unit*

Plane Geometry

Prerequisite, algebra. The topics studied in this course are rectilinear figures, the circle, proportion, similar polygons, areas, and regular polygons. Geometry serves to give to the student an insight into deductive reasoning, helps him to know what it means to prove a statement, and cultivates in him habits of independent investigation. Each student is required to solve at least four hundred original problems during the course. *One unit*

EDUCATION AND TEACHER TRAINING DEPARTMENT

COLLEGE NORMAL COURSE

Any one finishing this course as outlined, will be granted the Advanced Normal diploma, and upon recommendation of the Normal Director, will receive from the Union Conference a professional certificate good for five years following its issuance. Graduates holding these diplomas and certificates may, after three years of successful teaching, on recommendation of the Union Conference Secretary in whose territory the teaching has been performed, receive a teacher's life certificate from the General Conference Department of Education signed by the Secretary of the Department and sealed with a special Department seal, in harmony with the action of the Department.

The need of better trained teachers for our elementary schools and academies and the calls for efficient teachers in the mission fields emphasize the necessity of giving a normal training course in our schools.

"To the teacher is committed a most important work—a work upon which he should not enter without careful and thorough

preparation." The curriculum for normal training offers two years of College Normal.

Proficiency in the art of teaching is dependent upon a thorough mastery of subject matter, a clear conception of methods, devices for imparting knowledge, and an intelligent study of them in practical operation.

Philosophy of Education

In this course a careful study is made of the principles of education as outlined in the books "Education," "Counsels to Teachers," and "Fundamentals."

Three hours

Education II

This is a combination course consisting of an Introduction to Education, The Teaching Process, and School Management. This course is of the new type intended to view the subject from present-day conditions.

Three hours

Educational Psychology

Some of the topics studied in this course are heredity and environment, memory and intelligence, and their relationship to learning. In addition to a basal text, supplementary reading will be required.

Three hours

Methods I

The teaching of all subjects of the first six grades with the exception of art. (See Arts below.)

Six hours

Methods II

The teaching of all subjects of grades seven and eight with the exception of arts. (See Arts below.)

Six hours

Teachers' Conference

This course is required of all who take Directed Teaching. Study is given to the various problems which may arise in teaching procedure.

No credit

Observation and Teaching I

Actual supervised observation of the regular teachers in the first six grades followed by practice teaching in the training school rooms.

Three hours

Observation and Teaching II

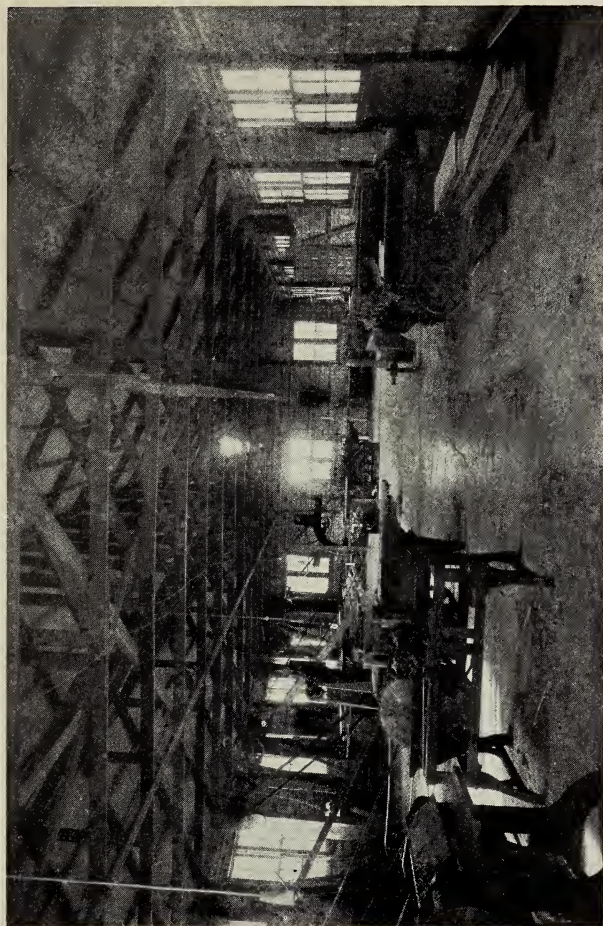
This is a continuation of Course I except that grades seven and eight are dealt with.

Five hours

Manual Arts I

A course aiming to prepare the teacher to direct art activities of the schoolroom, such as clay modeling, poster making, lettering, crayola, pencil and water color work, and blackboard drawing.

Two hours



The Shop



Manual Arts II

A continuation of arts as applied to grades seven and eight. In addition, sewing and cooking are included.

Bible

See Bible Department (Collegiate).

Rhetoric

See English Department (Collegiate).

History

See History Department (Collegiate).

Biology

See Science Department (Collegiate).

The Teaching of Agriculture and Gardening

No line of manual training is of more value than agriculture. A greater effort should be made to create and encourage an interest in agricultural pursuits. It is the object of this course to awaken an interest in gardening and agriculture that will be of practical and cultural value.

The importance and practicability of school gardening are presented in this course. The making of a small garden is required of each member of the class.

One hour

Reviews in Fundamental Subjects

This course is required of all prospective teachers who fail by examination to show proficiency in the subjects taught in the elementary grades. It is also open to mature students pursuing other courses but who desire to strengthen their foundation work in any or all of these subjects.

Subjects: Arithmetic, Grammar, Geography, Physiology, U. S. History, Bible.

No credit

DEPARTMENT OF VOCATIONAL TRAINING

Vocational Training

Educational institutions everywhere are coming to realize that a knowledge of books alone is not sufficient, and are placing in their courses of study vocational training subjects, which will fit the student for some practical place in life. The educational department has arranged for such subjects in both Academic and Junior College departments. These subjects will be required for graduation. The custom of granting certificates is now discontinued as all students will receive institutional credits for all studies pursued in these lines. These vocational training studies will consist of both theory and practice.

For the help of both the institution and the students, the School maintains and operates a line of industries. More than two hundred acres of our land is cultivated in farm and garden, providing for school consumption such things as can be grown in our latitude and furnishing employment for students who desire to work part of their way through school. The School also operates its own blacksmith shop, printing office, saw mill, cannery, apiary, dairy, laundry, and sanitarium. The work in these departments is carried on in an educational way.

AGRICULTURE

The work of these grades is more intensive than that done in the ninth grade. It is intended to give to those who elect these courses a practical knowledge of the leading phases of agriculture.

Agriculture I

The first quarter will be given to the study of leading field crops, the second quarter to animal husbandry, and the third quarter to principles of plant growth or agricultural botany.

One unit

Agriculture II

The subject matter of this course includes poultry husbandry, dairying, and horticulture, each one quarter. In addition to the study of the various texts, laboratory work of a practical as well as a technical nature will be given on which the student must take notes.

One unit

Home Economics I

In this subject we cover a different phase of home life each quarter, the first quarter being given over to home management, the second quarter to cooking, and the third quarter to sewing.

One unit

Woodwork

Prerequisite, elementary woodwork. This course is to be somewhat of a combination of the principles and practices of both cabinet and carpentry work. It is designed to give the student a practical working knowledge of jobs with which he will meet in his everyday life. This course will continue three quarters, meeting four times a week, two-hour periods.

One unit

Carpentry and Building

This course will include saw milling, building, carpentry, and repair work. Those desiring this course will be expected to furnish most of their tools.

One unit

Cabinet Work

Since it has been our policy as far as possible to provide the necessities in our school rooms and also part of the dormitory

furniture, we are offering a course in cabinet work. We have been successful in securing the services of a practical cabinetmaker.

One unit

Printing

This course offers a general survey of the field of typography, with a practical study of plain type-setting, job composition, imposition, presswork, and care of machinery. This study, supplemented with practice work in our printshop, is designed to make one a practical, all-round printer. Prerequisites for this subject are: a fair knowledge of English grammar and composition, studiousness, and mechanical ability.

One unit

Typewriting I

The Underwood typewriter is the machine used. "Gregg's Rational Typewriting, Revised Edition," is the text used, from which assigned lessons will be prepared and handed in for correction. Speed tests will be given from standard tests, together with drill in addressing envelopes, making of carbon copies, writing simple business letters, and care of the machine.

A speed of thirty net words a minute for fifteen consecutive minutes must be attained for one-half unit of credit.

A speed of forty net words a minute for fifteen consecutive minutes is required for one unit of credit.

Typewriting II

Advanced drill work is required in this course, with Typewriting I as a prerequisite, together with additional letter-writing practice and efficiency methods.

A speed of sixty net words a minute for fifteen consecutive minutes is required.

DEPARTMENT OF MUSIC

"I serve one as I serve all. I speak through the birds of the air, the insects of the field, the crash of the waters, the sighing winds and am even heard amid the confusion of noisy cities by the ever-listening soul. I am the instrument of God."

Music is one of God's greatest and most powerful gifts to man. From ancient times it has been a universal language, understood and appreciated by all. It is truly the language of the soul. Music has been developed to such an extent that every important event of life has its own expression or its own setting in appropriate music. The bridal hymn, the wedding march, and even the solemn requiem have their place in the events of life. As a moulder of character, music fills a very important place.

Pianoforte

The piano is an instrument that offers to the student a broad field of study. The work given in this course is adapted to the specific needs of the student. It is possible to complete the course in four years. Much study will be given to scales, arpeggios, rhythm, and finger exercises. Regular lessons and practice periods are assigned.

Chorus

At the beginning of the year a chorus is organized and meets regularly for rehearsal. Those who become members of this organization receive valuable training in singing and conducting a chorus. It will give recitals during the year and furnish music for special occasions.

Band

The band is one of our growing organizations, and those who wish to join it are requested to bring their instruments. It is a source of real pleasure. The members of the band must be prompt and regular in attending practice.

MEDICAL MISSIONARY DEPARTMENT

ANATOMY AND HYGIENE

For some time we have been beset with requests from students for work in medical missionary lines. We have thought for years that it should be an essential in every course. A few changes in our courses of study have enabled us to offer these necessary topics. Students at Oakwood have an excellent opportunity of receiving this training in connection with our Sanitarium. Thus the instruction will be both theoretical and practical.

Physiology

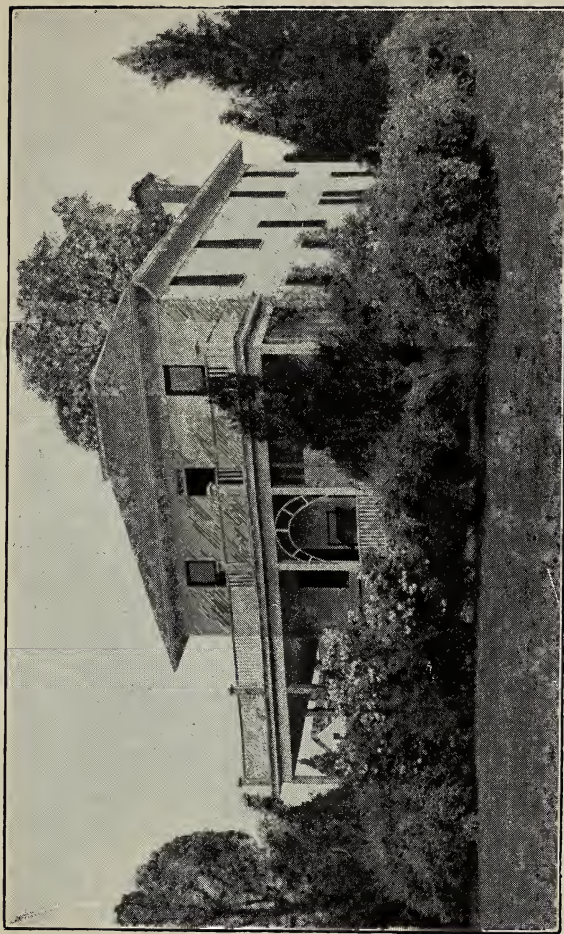
This course comprises a careful study of the normal functions of the body. It embraces the topics of muscles, nervous system, circulation, respiration, digestion, excretion, foods, nutrition, personal hygiene, and the laws of health. The class work is supplemented by laboratory experiments.

One-half unit

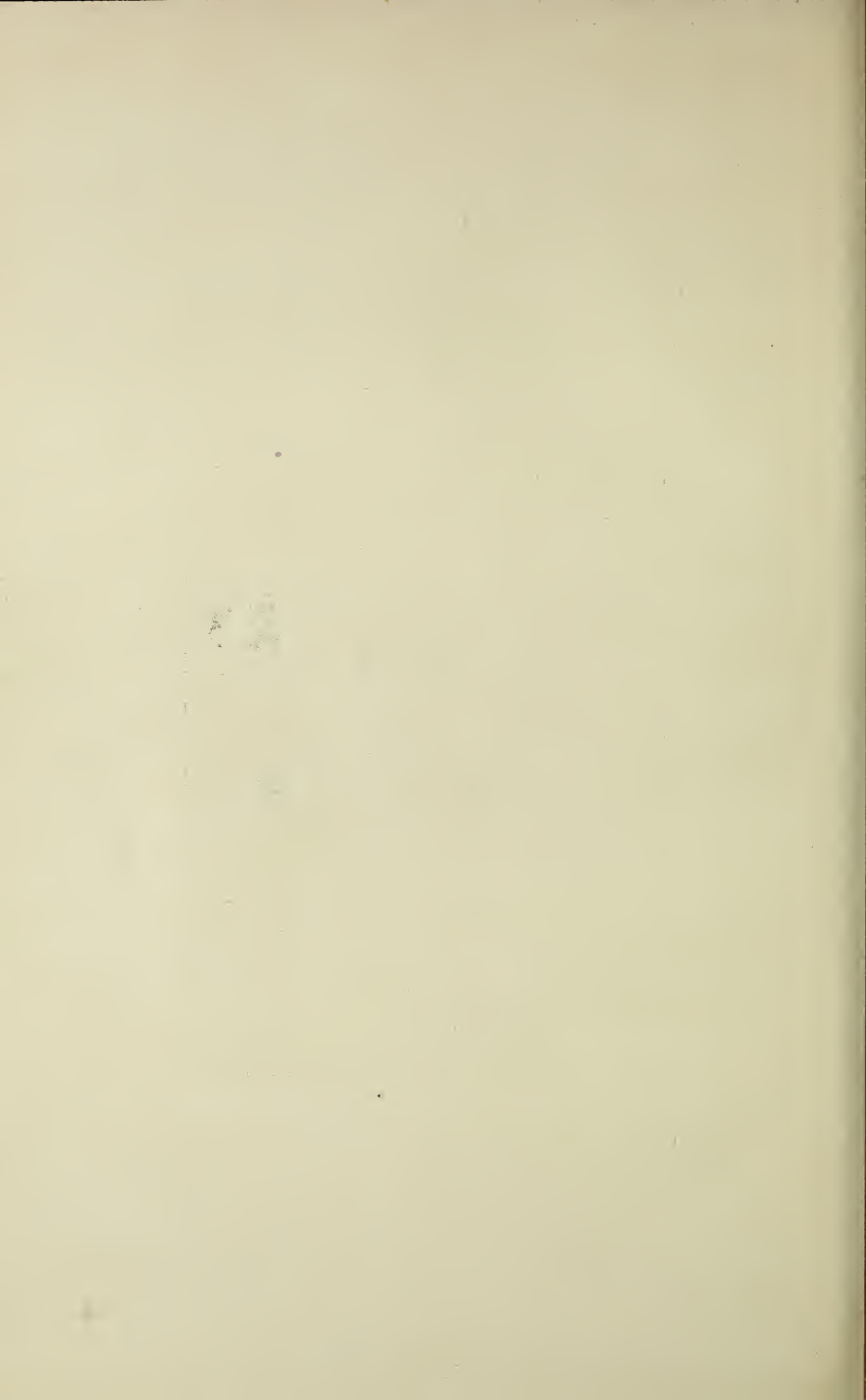
Hygiene and Sanitation

Every worker who trains for public service should have a practical knowledge of these fundamentals. The increasing prevalence of sickness and disease makes it essential that all be familiar with the principles that underlie these important subjects.

One-half unit



The Sanitarium



Home Nursing and Simple Treatments

Every young person should have some knowledge of the methods used in caring for the sick and of the first-aid treatments required in common emergencies. This course includes, beside simple hydrotherapy procedure and care of helpless patients, care of contagious diseases, and instruction in recognition of symptoms of common diseases and their treatment. We are especially fortunate in having the treatment rooms of the Sanitarium for our laboratory work in this class. *One unit*



Classification

The school year consists of thirty-six weeks, being divided into periods of six weeks. The class periods are one hour in length. Tests are given at the close of each period. At the close of each semester, examination papers are filed for reference. Semester grades are entered in the books as permanent records, and grades are passed to the students.

When matriculating, each student will be expected to arrange a personal daily program accounting for all his waking hours. A copy of this must be filed with the President.

All students should plan to be at Oakwood at the opening of school, as late registration and examinations will call for extra fees. Those registering late will be permitted to take work in proportion to the part of the school year that remains. Arrangement for special examinations must be made with the classification committee, who will require a receipt from the treasurer.

Students not able to pass the entrance examinations for the ninth grade will be classified in the grammar department.

Classes will be formed only when there is sufficient number to warrant.

Four and one-half units constitute full work in the Academy, and thirty-two hours in the College. No student will be allowed to take more except by permission of the faculty, request and reason having been expressed in writing.

Each student is required to take one of the following drills each year: spelling, reading, sight singing, penmanship. Examinations in each will be required at the close of the academic course to ascertain whether the work has been completed in all these arts.

No conditional or incomplete grade will go on permanent record. If a student fails to pass in one of his classes, he has one period from the close of the class to make up his "condition" or "incomplete" grade.

Students having an incomplete or condition in any subject will not receive a grade above "C" when the work is made up and the incomplete or condition removed.

GRADUATION REQUIREMENTS

For graduation from the Academic Course, 16 units for 1934 and 17 for 1935 are required in addition to the completion of the work in the Pre-academic Department; from Junior College, 64 semester hours. In the Academic Course, one study four times

a week for one year constitutes a unit of work. This is on the basis that each period of recitation continues for one hour. It is also understood that one and one-fourth hours of preparation must precede recitation. In the Junior College one course meeting one hour a week for 18 weeks constitutes a semester hour.

Those expecting to graduate from any course should early in the year see the Committee on Graduation and check up their work. No individual should expect to graduate from any course without at least one year's residence work.

Diplomas will be granted those completing Junior College and Academic courses. Others will receive certificates.

The extension work of the Oakwood Junior College is done by the Home Study Institute of Takoma Park, Washington, D. C. For any courses our students may take in that school during the summer vacation or at any other times, full credit will be given by our registration committee.

For graduation the general average must not be less than eighty-five per cent, nor below seventy-five per cent in any separate topic for any single examination. A percentage of eighty-five is required in reading, penmanship, spelling, and sight singing, but these drills do not entitle a student to academic credit.

It is necessary also for graduation, to have at least as many quality points as units, or semester hours required in the course being completed. These quality points are given as follows: a grade of "A" 3 quality points; a grade of "B," 2 quality points; a grade of "C," 1 quality point; a grade of "D," no quality points.



Courses of Study

JUNIOR THEOLOGICAL

THIRTEENTH YEAR

	<i>Sem. Hrs.</i>
Bible Survey	6
European History	6
College Rhetoric	6
Science (Biology) or Chemistry	8
Philosophy of Education	3
History of Education	3
<i>Total</i>	32

FOURTEENTH YEAR

Daniel and The Revelation	6
English Survey or Public Speaking and Journalism	6
Rome and Middle Ages or New Testament Greek	6
Music Directing	2
Electives	12
<i>Total</i>	32

Electives:

Carpentry, Cabinetmaking	6
Nursing	6
Field Work and Seminar	4

JUNIOR COLLEGIATE

THIRTEENTH YEAR

	<i>Sem. Hrs.</i>
Bible Survey or Advanced Bible Doctrines	6
European History Survey	6
College Rhetoric	6
Science (Biology) or Chemistry	8
Philosophy of Education	3
History of Education	3
<i>Total</i>	32

FOURTEENTH YEAR

	<i>Sem. Hrs.</i>
Daniel and The Revelation	6
Rome and Middle Ages	6
English Survey or Public Speaking and Journalism	6
Electives	14
<i>Total</i>	32

Electives:

Music Directing	2
Educational Psychology	3
Child Psychology	3
General Chemistry (Biology)	8
Carpentry and Cabinetmaking	6
Nursing	6

COLLEGE NORMAL

THIRTEENTH YEAR

Bible Survey	6
Freshman Rhetoric	6
Science	8
Teaching I	3
Observation	2
Methods I	4
Arts I	4
<i>Total</i>	33

FOURTEENTH YEAR

History	6
Education I—Philosophy, History of Education . .	6
Educational Psychology	3
Observation II	2
Methods II	4
Teaching II	3
Arts II	4
Electives	5
<i>Total</i>	33

Electives:

Nursing	6
Child Psychology	3
School Music	2

COLLEGE PREPARATORY DEPARTMENT

ELEVENTH YEAR

<i>Weeks</i>	<i>Units</i>
36 Denominational History and Spirit of Prophecy	1
36 English III	1
36 Spanish I	1
36 Geometry	1
36 Vocational	1/2

TWELFTH YEAR

<i>Weeks</i>	<i>Units</i>
36 Doctrines of the Bible	1
36 Spanish II	1
36 American History and Government	1
36 Electives	1

Vocational:

Agriculture, Typewriting, Economics, Carpentry, Printing

Electives:

Nursing, Hydrotherapy

HOME ECONOMICS COURSE

THIRTEENTH YEAR

<i>Course</i>	<i>Semesters</i>	<i>Hrs.</i>
College Bible	2	6
Modern Language	2	8
Anatomy and Physiology	2	8
Freshman Rhetoric	2	6
Nutrition and Health	1	2
Cookery	1	2

Total 32 hours

FOURTEENTH YEAR

Modern Language	2	8
Chemistry	2	8
Educational Psychology	1	3
Philosophy of Education	1	3
Household Arts	2	4
Clothing	2	6

Total 32 hours

JUNIOR ACADEMIC COURSE

Grade Seven

Bible
Grammar
Arithmetic
Geography
Physiology
Woodwork or Sewing
Penmanship
Sight Singing
Spelling

Grade Eight

Bible
Grammar
Arithmetic
Civics
United States History
Agriculture
Cooking
Reading
Penmanship
Drawing
Spelling

NINTH YEAR

<i>Weeks</i>	<i>Units</i>
36 History of New Testament	1
36 Algebra	1
36 English I	1
36 Science I	1
36 Vocational	½

TENTH YEAR

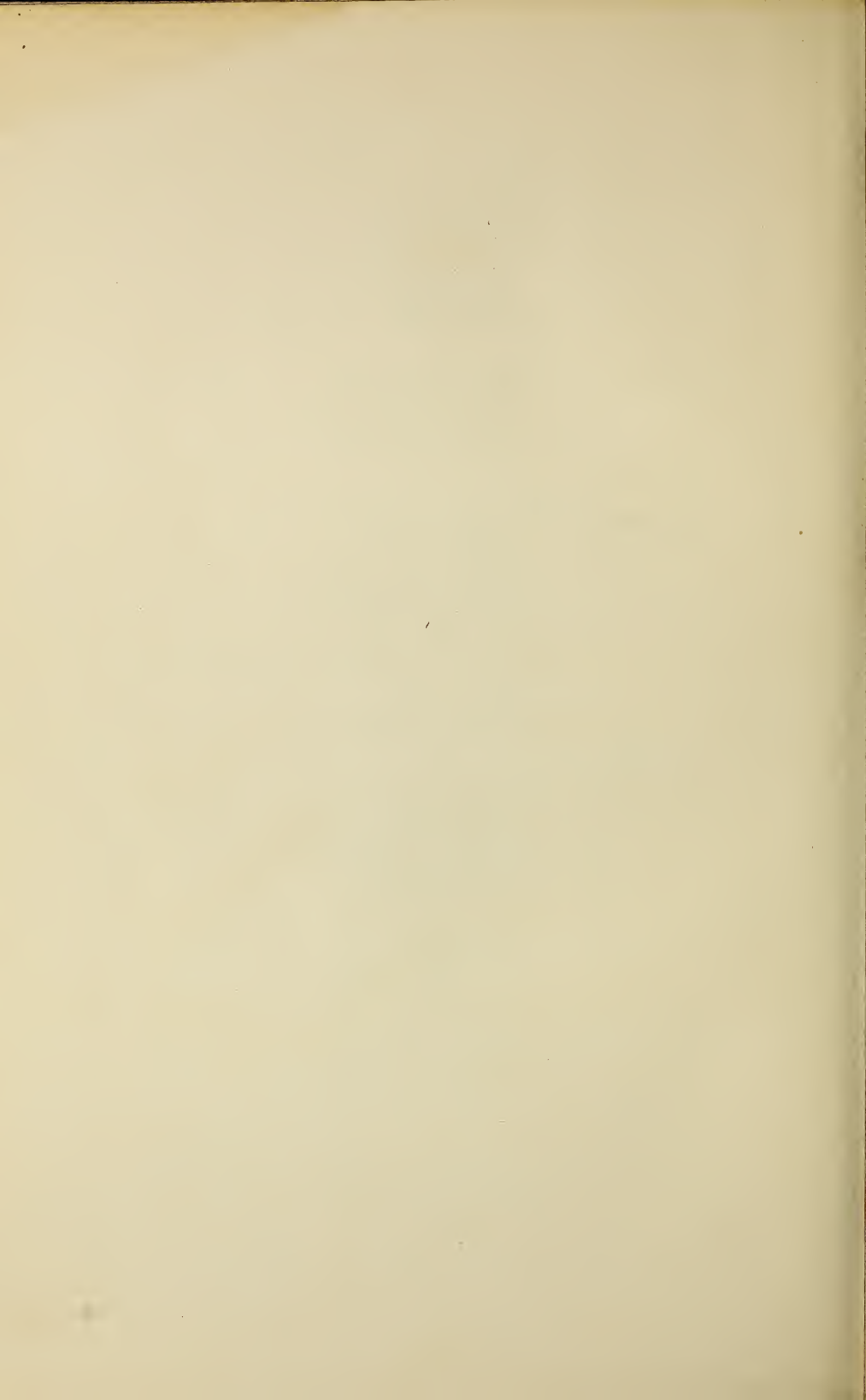
<i>Weeks</i>	<i>Units</i>
36 History of Old Testament	1
36 English II	1
36 Science II	1
36 World History	1
36 Vocational	1

Graduates

JUNIOR COLLEGE, 1924-1934

- Class 1924* Christian, Ivan
 Edwards, Otis B.
 ~~Finley~~ Finley, Elzira Pearson-
 Wilson, Pallas Buckley
- Class 1925* Cade, Bertha
 Edwards, Roberta Claiborne
 Jenkins, Viola Rivers-
 Hearon, Bertha Floyd-
 Loudon, Mrs. Adele
 Murphy, Myrtle Gates-
 Palmer, H. T. Mitchell
- Class 1926* Dillet, Eric S.
 Fisher, James N.
 Follette, Alyce Frazier-
 Moseley, Calvin
 Saunders, Grace
 Williams, Alyce Dickson-
- Class 1927* Bass, Corine
 Caldwell, Margaret
 Jarreau, Pearl Walker-
 Trotter, Otis
 Williams, Sadie B.
- Class 1928* Edwards, Charles
 Jarreau, Emile
 Kibble, Harvey
 Kibble, Thelma Winston-
 McNichols, Artie
 Frazier, Celestine E. Reid-
 Singleton, Harold
 Varnado, Ethel
 Wood, Charles R.
- Class 1929* Irons, Lionel O.
 Lockhart, Lu Vada
 Young, Edyth Crawford-

- Class 1930* Brown, Inez
Claiborne, Alma
Hall, Obadiah B.
Henry, Vernon
Hunter, Francis
Lonza, Alberta
Pernelle, Lelia
Scott, Reba
- Class 1931* Burgess, Monroe A.
Fletcher, Lawrence E.
Frazier, Thorington T.
Heyward, Lucille I.
- Class 1932* Johnson, Bernice
- Class 1933* Brantley, Stewart
Follette, Lysle S.
Hall, Viola Hamilton-
Hastings, Lawrence
Huddleston, Stanley
Mills, William G.
Murray, Catherine
Reid, Ruth A.
Robert, Susia B.
Thompson, A. Gaynes
- Class 1934* Blake, Alice
Blanchard, Michael
Booker, Hylda
Crichlow, Louise
Emmanuel, Lillie H.
Fordham, Walter
Miller, Fred D., Jr.
Murphy, Herman R.
Simpson, Myra
Slater, Frederick B.
Street, Mrs. Evelyn
Whitely, Violet
Winston, Evelyn A.
Williams, J. H.
Wright, Georgie Mae



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